

**WITNEY TOWN COUNCIL**  
**Halls, Cemeteries and Allotments Committee**  
**Revised Budget 2020-21 and Estimate for 2021-22**

<i>Halls, Cemeteries &amp; Allotments</i>		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>			<u>Next Year</u>
		Budget	Actual	Total	Actual YTD	Projected	2021-22 Agreed
<b>102</b>	<b>LANGDALE HALL</b>						
1050	RENT RECEIVED	17000	17678	20000	0	20000	20000
1052	EXPENSES RECOVERED	0	77	0	0	0	0
1058	WATER RECOVERED	880	0	900	0	900	900
1060	INSURANCE RECOVERED	600	1031	600	0	598	630
	<b>Total Income</b>	18480	18786	21500	0	21498	21530
4012	WATER RATES	880	844	900	400	900	900
4021	TELEPHONE/FAX	0	356	160	78	160	160
4025	INSURANCE	600	523	600	598	598	620
4036	PROPERTY MAINTENANCE	500	-1001	1000	1230	1230	1000
4038	OTHER MAINTENANCE	500	1996	1000	0	1000	1000
4048	ENG.INSPEC.(VARIABLE)	0	0	0	429	429	450
4059	OTHER PROF FEES	1000	4526	3000	500	3000	1000
4491	TFR TO EARMARKED RES	0	2777	0	0	0	0
4495	TFR FROM EARMARKED R	0	0	-1500	-1500	-1500	0
	<b>Total Expenditure</b>	3480	10021	5160	1735	5817	5130
	<b>NET COST to the Council</b>	15000	8765	16340	-1735	15681	16400
<b>103</b>	<b>CORN EXCHANGE: CAFÉ/BAR 1863</b>						
1000	BAR SALES - DRINK	0	0	0	283	1500	8000
1001	BAR SALES - FOOD	0	0	0	0	0	2000
1009	CAFE SALES - HOT DRINKS	0	0	0	0	0	6000
	<b>Total Income</b>	0	0	0	283	1500	16000
3000	BAR PURCHASES - DRINK	0	0	0	588	1000	4000
3001	BAR PURCHASES - FOOD	0	0	0	-5	-5	1000
3009	CAFE PURCHASES - HOT BEVERAGES	0	0	0	0	0	1000
	<b>Direct Expenditure</b>	0	0	0	583	995	6000
4001	SALARIES	0	0	0	0	11413	0
4002	ER'S NIC	0	0	0	0	1436	0
4003	ER'S SUPERANN	0	0	0	0	900	0
4042	EQUIPMENT	0	0	0	572	1691	2250
	<b>Overhead Expenditure</b>	0	0	0	572	15440	2250
	<b>NET COST to the Council</b>	0	0	0	-872	-14935	7750

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		Budget	Actual	Total	Actual YTD	Projected	2021-22 Agreed
<b>104</b>	<b>CORN EXCHANGE</b>						
1007	CORN EXCHNGE LETTING	40000	41432	40000	1485	4000	20000
1014	EVENTS INCOME	750	2304	1000	0	0	1000
1015	TEA DANCE INCOME	2500	3008	2500	0	0	0
1016	FUNCTION REFRESHMENT	100	47	100	0	0	500
1019	OTHER EQUIPMENT HIRE	0	0	0	0	0	0
	<b>Total Income</b>	43350	46791	43600	1485	4000	21500
4007	PROTECTIVE CLOTHING	300	380	300	145	300	300
4008	TRAINING	500	480	500	0	500	500
4009	TRAVELLING	125	20	125	0	0	0
4011	RATES	4400	4370	4582	0	0	4665
4012	WATER RATES	350	398	400	216	400	500
4014	ELECTRICITY	4500	5261	5000	734	4000	5200
4015	GAS	4000	3438	4500	456	4500	5200
4016	CLEANING MATERIALS	2200	1971	2310	594	2310	2310
4017	CONTRACT CLEAN/WASTE	5500	2440	5500	2381	5500	5500
4018	PHOTOCOPIER COSTS	100	216	150	65	150	150
4020	COPIER RENTAL	700	739	700	349	700	700
4021	TELEPHONE/FAX	1200	883	1200	273	1200	1200
4025	INSURANCE	630	613	650	702	702	650
4028	I.T.	1400	974	1400	815	1400	1400
4030	RECRUITMENT ADVT'G	500	154	500	0	500	500
4032	PUBLICITY	4500	1347	6000	3233	6000	3000
4036	PROPERTY MAINTENANCE	10000	-14390	8000	1958	8000	5000
4038	OTHER MAINTENANCE	4000	4229	4000	617	4000	4000
4042	EQUIPMENT	2850	1786	1500	105	1500	1500
4043	SMALL TOOLS & EQUIPT	150	410	300	30	300	150
4044	FUEL	0	7	25	0	0	0
4045	LICENCES	1500	3432	1500	3069	1635	1500
4048	ENG.INSPEC.(VARIABLE)	0	0	0	290	290	300
4050	VEHICLE MAINTENANCE	0	68	0	0	0	0
4059	OTHER PROF FEES	0	450	0	0	0	0
4141	EVENTS	2500	262	2500	13	1500	2000
4142	TEA DANCE COSTS	5850	4669	5850	0	0	0
4143	REFRESHMENT COSTS	300	62	300	7	100	300
4250	BAD DEBTS	0	82	0	-82	-82	0
4400	COVID-19 EXPENDITURE	0	0	0	298	500	0
4491	TFR TO EARMARKED RES	10000	57971	10000	10000	10000	10000
4495	TFR FROM EARMARKED R	-3500	-3500	-3000	-3000	-3000	0
	<b>Total Expenditure</b>	64555	79222	64792	23268	52905	56525
	<b>NET COST to the Council</b>	-21205	-32431	-21192	-21783	-48905	-35025

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		<u>Budget</u>	<u>Actual</u>	<u>Total</u>	<u>Actual YTD</u>	<u>Projected</u>	<u>2021-22</u>
							<u>Agreed</u>
<b>105</b>	<b>BURWELL HALL</b>						
1005	BURWELL HALL LETTING	27000	21743	27000	1244	3000	12000
1016	FUNCTION REFRESHMENT	0	21	0	0	0	0
1052	EXPENSES RECOVERED	0	250	0	0	0	0
1060	INSURANCE RECOVERED	0	23930	0	0	0	0
	<b>Total Income</b>	27000	45944	27000	1244	3000	12000
4007	PROTECTIVE CLOTHING	300	464	300	0	300	300
4008	TRAINING	250	240	250	0	250	250
4009	TRAVELLING	125	31	125	0	0	125
4011	RATES	3000	2946	3100	0	0	3150
4012	WATER RATES	1300	551	1400	309	1000	1000
4014	ELECTRICITY	2000	1476	2700	291	1500	2700
4015	GAS	2100	3551	3250	982	3250	4000
4016	CLEANING MATERIALS	1250	1636	2000	366	2000	2000
4017	CONTRACT CLEAN/WASTE	2500	1476	3000	1333	3000	3000
4021	TELEPHONE/FAX	500	326	800	84	800	180
4025	INSURANCE	310	302	350	345	345	365
4028	I.T.	1000	0	2000	148	500	2000
4030	RECRUITMENT ADVT'G	200	154	200	0	200	200
4032	PUBLICITY	500	48	950	48	950	950
4036	PROPERTY MAINTENANCE	7250	2249	5000	453	5000	3000
4038	OTHER MAINTENANCE	2100	2028	2100	168	2100	2100
4042	EQUIPMENT	2000	216	2000	48	1500	1500
4043	SMALL TOOLS & EQUIPT	100	0	100	78	100	100
4045	LICENCES	500	466	500	499	499	500
4048	ENG.INSPEC.(VATABLE)	100	0	100	143	143	160
4059	OTHER PROF FEES	150	0	150	0	150	150
4250	BAD DEBTS	0	104	0	0	0	0
4491	TFR TO EARMARKED RES	0	32130	0	0	0	0
4495	TFR FROM EARMARKED R	-4500	-4500	-1450	-1450	-1450	0
	<b>Total Expenditure</b>	23035	45894	28925	3845	22137	27730
	<b>NET COST to the Council</b>	3965	50	-1925	-2601	-19137	-15730

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		Budget	Actual	Total	Actual YTD	Projected	2021-22 Agreed
<b>106</b>	<b>MADLEY PARK COMMUNITY CENTRE</b>						
1060	INSURANCE RECOVERED	350	355	375	0	406	430
	<b>Total Income</b>	350	355	375	0	406	430
4025	INSURANCE	350	355	375	406	406	420
4036	PROPERTY MAINTENANCE	2000	0	2000	0	2000	2000
4038	OTHER MAINTENANCE	150	120	150	0	150	150
4048	ENG.INSPEC.(VARIABLE)	0	0	0	654	654	700
4059	OTHER PROF FEES	300	0	1000	0	1000	300
4491	TFR TO EARMARKED RES	0	2000	0	0	0	0
	<b>Total Expenditure</b>	2800	2475	3525	1060	4210	3570
	<b>NET COST to the Council</b>	-2450	-2120	-3150	-1060	-3804	-3140

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		<u>Budget</u>	<u>Actual</u>	<u>Total</u>	<u>Actual YTD</u>	<u>Projected</u>	<u>2021-22</u>
							<u>Agreed</u>
<b>301</b>	<b><u>TOWER HILL CEMETERY</u></b>						
1050	RENT RECEIVED	11350	11350	11350	8513	11350	11350
1060	INSURANCE RECOVERED	345	207	345	0	205	225
1100	BURIAL FEES	5000	8370	3500	2840	3500	3500
1101	GRANT OF RIGHTS	2000	2725	1500	90	350	350
1102	INTERMENT OF ASHES	5500	6100	3500	4504	7000	6000
1105	MEMORIAL FEES	4000	4485	3000	2182	3000	3000
1106	MEMORIAL PLAQUES	500	-20	250	297	297	500
1108	CHAPEL FEES	250	500	300	0	0	300
	<b>Total Income</b>	28945	33717	23745	18426	25702	25225
4007	PROTECTIVE CLOTHING	100	115	100	0	100	100
4011	RATES	2305	2519	2600	1763	2940	3809
4012	WATER RATES	100	60	100	34	100	100
4014	ELECTRICITY	380	472	380	74	300	450
4016	CLEANING MATERIALS	30	14	30	0	30	30
4017	CONTRACT CLEAN/WASTE	2560	1160	2560	680	2560	2560
4025	INSURANCE	345	207	345	205	205	250
4036	PROPERTY MAINTENANCE	14000	652	6000	85	6000	6000
4038	OTHER MAINTENANCE	0	7	0	0	0	0
4040	ARBORICULTURE	0	0	3500	3500	3500	0
4042	EQUIPMENT	100	17	100	0	100	100
4043	SMALL TOOLS & EQUIPT	0	25	0	0	0	0
4044	FUEL	0	50	0	0	0	0
4059	OTHER PROF FEES	1360	1361	0	0	0	0
4110	SUBSIDIZED LETTINGS	200	0	200	0	100	200
4350	PLAQUES PURCHASED	500	201	500	268	268	500
4355	MEMORIAL MAINTENANCE	2500	0	2500	0	2500	2500
4491	TFR TO EARMARKED RES	0	15500	0	0	0	0
4495	TFR FROM EARMARKED R	-8000	-8000	0	0	0	0
4891	AGENCY SERVICES RECHARGE	35753	34704	37882	17794	35588	35588
	<b>Total Expenditure</b>	52233	49064	56797	24403	54291	52187
	<b>NET COST to the Council</b>	-23288	-15347	-33052	-5977	-28589	-26962

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		<u>Budget</u>	<u>Actual</u>	<u>Total</u>	<u>Actual YTD</u>	<u>Projected</u>	<u>2021-22</u>
							<u>Agreed</u>
<b>302</b>	<b><u>WINDRUSH CEMETERY</u></b>						
1100	BURIAL FEES	15500	19010	20000	15040	20000	16500
1101	GRANT OF RIGHTS	13000	24404	20000	15934	20000	15000
1102	INTERMENT OF ASHES	4000	3410	5000	2990	5000	5000
1105	MEMORIAL FEES	4000	5100	5000	3938	5000	3500
1106	MEMORIAL PLAQUES	100	-5	100	0	0	100
	<b>Total Income</b>	36600	51919	50100	37902	50000	40100
4007	PROTECTIVE CLOTHING	100	67	100	0	100	100
4011	RATES	3250	3552	3660	2491	4150	3136
4012	WATER RATES	274	69	100	37	100	274
4014	ELECTRICITY	1070	1789	1155	471	1155	1070
4016	CLEANING MATERIALS	30	14	30	0	30	30
4017	CONTRACT CLEAN/WASTE	375	474	375	648	1000	1000
4021	TELEPHONE/FAX	270	384	200	80	200	270
4025	INSURANCE	170	112	120	112	112	125
4036	PROPERTY MAINTENANCE	2000	1294	2700	202	2700	2000
4037	GROUNDS MAINTENANCE	100	84	100	0	100	100
4038	OTHER MAINTENANCE	770	1121	770	90	1200	1350
4040	ARBORICULTURE	350	350	0	0	0	0
4041	EQUIPMENT HIRE	0	144	0	848	1500	1000
4042	EQUIPMENT	1500	1948	1500	75	1500	1500
4043	SMALL TOOLS & EQUIPT	0	11	0	0	0	0
4044	FUEL	0	50	0	0	0	0
4059	OTHER PROF FEES	0	0	0	4200	4200	0
4350	PLAQUES PURCHASED	500	0	500	0	500	500
4355	MEMORIAL MAINTENANCE	2000	0	2000	0	2000	2000
4400	COVID-19 EXPENDITURE	0	0	0	119	500	0
4491	TFR TO EARMARKED RES	0	2700	0	0	0	0
4495	TFR FROM EARMARKED R	0	0	-700	-700	-700	0
4891	AGENCY SERVICES RECHARGE	12621	12251	13372	6281	12563	12563
	<b>Total Expenditure</b>	25380	26414	25982	14954	32910	27018
	<b>NET COST to the Council</b>	11220	25505	24118	22948	17090	13082
<b>303</b>	<b><u>CLOSED CH'YARDS ST MARYS/HOLY</u></b>						
4036	PROPERTY MAINTENANCE	1000	356	18983	0	18983	10000
4040	ARBORICULTURE	0	0	8000	0	8000	0
4059	OTHER PROF FEES	0	0	0	4007	6868	2500
4491	TFR TO EARMARKED RES	0	10000	0	0	0	0
4495	TFR FROM EARMARKED R	0	0	-10000	-10000	-10000	0
4801	INS.CLAIM PENDING	0	1622	0	0	0	0
	<b>Total Expenditure</b>	1000	11978	16983	-5993	23851	12500
	<b>NET COST to the Council</b>	-1000	-11978	-16983	5993	-23851	-12500

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		Budget	Actual	Total	Actual YTD	Projected	2021-22 Agreed
<b>305</b>	<b>ALLOTMENTS</b>						
1052	EXPENSES RECOVERED	0	362	0	0	0	0
	<b>Total Income</b>	0	362	0	0	0	0
4013	RENT PAID	5	5	5	5	5	5
4036	PROPERTY MAINTENANCE	0	-5	0	0	0	0
4037	GROUNDS MAINTENANCE	500	4222	500	0	500	500
4891	AGENCY SERVICES RECHARGE	2905	2819	3077	1446	2891	2891
	<b>Total Expenditure</b>	3410	7041	3582	1451	3396	3396
	<b>NET COST to the Council</b>	-3410	-6679	-3582	-1451	-3396	-3396
	<b>Halls, Cemeteries &amp; Allotments - Income</b>	<b>154725</b>	<b>197874</b>	<b>166320</b>	<b>59340</b>	<b>106106</b>	<b>136785</b>
	<b>Expenditure</b>	<b>175893</b>	<b>232109</b>	<b>205746</b>	<b>65878</b>	<b>215952</b>	<b>196306</b>
	<b>OVERALL NET COST</b>	<b>-21168</b>	<b>-34235</b>	<b>-39426</b>	<b>-6538</b>	<b>-109846</b>	<b>-59521</b>

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	<i>SUMMARY</i>	Budget	Actual	Total	Actual YTD	Projected
102 LANGDALE HALL	15000	8765	16340	-1735	15681	16400
103 CORN EXCHANGE: CAFÉ/BAR 1863	0	0	0	-872	-14935	7750
104 CORN EXCHANGE	-21205	-32431	-21192	-21783	-48905	-35025
105 BURWELL HALL	3965	50	-1925	-2601	-19137	-15730
106 MADLEY PARK COMMUNITY CENTRE	-2450	-2120	-3150	-1060	-3804	-3140
301 TOWER HILL CEMETERY	-23288	-15347	-33052	-5977	-28589	-26962
302 WINDRUSH CEMETERY	11220	25505	24118	22948	17090	13082
303 CLOSED CH'YARDS ST MARYS/HOLY	-1000	-11978	-16983	5993	-23851	-12500
305 ALLOTMENTS	-3410	-6679	-3582	-1451	-3396	-3396
<b>OVERALL NET COST</b>	-21168	-34235	-39426	-6538	-109846	-59521